



## DOVER LADIES LUNCHEON CLUB

### MINUTES OF THE ANNUAL GENERAL MEETING HELD ON WEDNESDAY 31<sup>ST</sup> MAY 2023 at the Best Western Marina Hotel on Dover Esplanade

1. **Apologies:** 23 received

2. **Minutes of Previous AGM held on 25<sup>th</sup> May 2022**

The minutes had been previously distributed to members. As no comments were received, they were duly adopted.

3. **Chairman's Report**

The Chairman's Report is attached. In summary, Elizabeth Weaver thanked each member of the Committee as their support had made her job easy. She thanked all for giving her the opportunity to serve as Chairman a second time. Elizabeth wished Margaret Barker well as she takes over this position.

4. **Treasurer's Report**

Eileen Hopper provided copies of the accounts for the year 2022/23. The Treasurer's Report and Statement of Accounts were adopted and are provided as an attachment.

5. **Election of Officers and Committee**

The candidates listed on the Agenda were duly elected:

Chairman	Margaret Barker <sup>1</sup>
Vice Chairman	<b>Vacant</b>
Past Chairman	Elizabeth Weaver
Treasurer	Eileen Hopper
Deputy Treasurer	<b>Vacant</b>
Secretary and Membership	Jennifer Van lens
Programme Coordinator	Diana Edwards
Speaker Hostess	Georgette Rapley
Events Coordinator	Adeline Reidy
Deputy Events Coordinator	Jennifer Van Lens

<sup>1</sup>Elected for two years

As newly elected Chairman, Margaret thanked Elizabeth for her service to the Club and presented her with a thank you gift on behalf of members. Margaret felt she had good training for the role as, during the past year, she had stood in for Elizabeth on numerous occasions, starting with the first meeting after becoming Vice Chairman. She hoped her year will be an enjoyable one.

It was unfortunate that no one had come forward to take on the offices that will become vacant at the end of the year: Treasurer, Events/Catering, Secretary and Membership. An Emergency Meeting had been held on 19<sup>th</sup> May where it was agreed that, with so many apologies for this AGM, if no one steps forward, we will have no alternative but to close the Club. This is a sad thing to do as it is about 40 years since the Club first opened, when it was quite a posh club as ladies all wore hats and gloves. Margaret said she is willing continue as Chairman and we may be able to struggle on if we can find volunteers. If not, it will mean that the Club will finish at the December Christmas lunch.

6. **Any Other Business.** None

**3 Attachments**

**DOVER LADIES LUNCHEON CLUB**  
**ANNUAL GENERAL MEETING 31<sup>ST</sup> MAY 2023**  
**CHAIRMAN'S REPORT**

Ladies, this is my report to you as your Chairman for over 2 years. I started out in the Town Hall before COVID arrived and by the time we started up again we were here at the Marina because the Town Hall had been closed for its restoration. I have to say this job has been made easy for me ONLY BECAUSE of the ladies who serve you on the committee. I have not always been available and MARGARET has stepped calmly into my shoes to chair the meeting.

JENNIFER not only acts as the secretary, keeping meticulous minutes and keeping an eye on the website, adding her photographs, but she has stepped in as a speaker when the booked speaker let us down. She also helps with the arrangements for outings.

ADELINE is the force behind arranging our meals here, especially for the celebrations – the Queen's Platinum Jubilee and only last month, the Coronation of Charles 3<sup>rd</sup>. She is not afraid to insist on standards and negotiate good deals for us and I know you will agree with me that the chef and staff give us a very good meal every month. As mentioned, she and Jennifer plan and present outings for you to take part in – Highclere Castle in the rain stands out but there have been a variety of trips to enjoy.

DIANA researches our speakers before she books them and I know you will agree we have a nice variety of topics and entertainment. She spends many hours making sure the speakers have all the information they need.

EILEEN is one of the first people you see when you arrive for your lunch every month, taking your payment. Behind the scenes she is banking the money and keeping records of all our income and expenditure so we know what can be afforded. You have copies of the yearly accounts on the table in front of you. This does not just happen without an effort on her part.

GEORGETTE is our latest recruit to the committee and is our "Meeter and Greeter" of the speakers, makes sure they have everything they need and buys them a drink if necessary.

WILL YOU PLEASE JOIN ME IN THANKING THEM ALL FOR THEIR WILLING TIME GIVEN GENEROUSLY.

I have enjoyed my time as your chairman and thank you for your support – this is the second time I have had the privilege and honour to be in the chair and I thank you for giving me the opportunity.

I am sure you will give Margaret the same support you have given me and I wish her well as she takes over today.

This is my report and I ask for its adoption.

Elizabeth Weaver  
Chairman  
31<sup>st</sup> May 2023

**DOVER LADIES LUNCHEON CLUB**  
**ANNUAL GENERAL MEETING 31<sup>ST</sup> MAY 2023**  
**TREASURER'S REPORT**

We have a healthy opening balance of £2048.54 although it is down by 30% on last year 2021/2022 figures.

The increase to the club is due to the cost of living as we are all aware. For that reason, we had to increase the annual subscriptions to £20.00.

The club is non-profit making, but we must have a healthy balance to keep the club afloat with behind the scenes cost in administration and give back little extras to the members at the special meals in the way of drinks etc.

I wish to thank all the club members and the committee for their support in the past year.

Eileen Hopper

**DOVER LADIES LUNCHEON CLUB**  
**ANNUAL ACCOUNTS FOR THE YEAR 2022/2023**

**INCOME**

Opening Balance at 1 <sup>st</sup> April 2022		2,840.16
Members Subscriptions	207.50	
Lunches	1,384.00	
Raffle	471.20	
Trips	<u>2,038.00</u>	
	<b>12,180.70</b>	<b>11,040.86</b>

**EXPENDITURE**

Lunches	8,870.00
Speaker Fees	695.00
Staff Tips	620.00
Website Maintenance	190.00
Admin/Committee	394.70
Raffle	240.00
Trips	1,780.00
Christmas 2022	71.82
Meet and Greet	20.00
Gifts	<u>150.80</u>
	<b>12,992.32</b>

ACCOUNT BALANCE AT 31 <sup>st</sup> MARCH 2023	2,048.54
BANK BALANCE AT 31 <sup>st</sup> MARCH 2023	2,048.54

TREASURER E. J. Hopper DATE 14/04/2023

I certify that the above financial statement is in agreement with the club's accounting records.

AUDITED BY Amber DATE 13/04/23